



St Mary's  
University  
Twickenham  
London

## JOB DESCRIPTION

### St Mary's University Ultimate Frisbee Club Coach 2019/20

<b>Job Title:</b>	Ultimate Frisbee Club Coach
<b>Department:</b>	Sport St Mary's
<b>Term:</b>	9 <sup>th</sup> September 2019 to 15 <sup>th</sup> December 2019 13 <sup>th</sup> January 2020 to 22 <sup>nd</sup> March 2020  Ideally coaches will start as close to the dates above as possible. If this is not possible, salary will be pro-rated to reflect revised dates.
<b>Salary:</b>	<b>£2,173.60</b> Full time equivalent £26,243 per annum (Band F, spinal point 22)
<b>Hours:</b>	Varied, Breakdown below
<b>Provisional training times:</b>	Monday, 7:30 – 9:00pm Thursday*, 6:00 – 7.00pm (6:00 – 7.30pm in Semester 2) *Subject to change
<b>Interview details:</b>	Thursday 5 <sup>th</sup> September, 6:00 – 7:00pm
<b>Line Manager:</b>	Alex Turnbull, Club Sport Officer, <a href="mailto:alex.turnbull@stmarys.ac.uk">alex.turnbull@stmarys.ac.uk</a>

St Mary's is a high performance centre for sport and aims to maximise student engagement in sporting activity by increasing participation and sporting excellence, utilising our world class sports facilities. St Mary's have recently developed a Strategy for Student Sport and aims to become a top performing British University & Colleges Sport (BUCS) institution.

The Ultimate Frisbee club has teams representing the club in men's, women's and mixed competitions both indoors and outdoors. The club has a wide range of members the majority of whom have no previous experience of the sport prior to university; this therefore creates a group of players with a very wide range of abilities. In addition to this we have prided ourselves on being inclusive and therefore have members with varying commitment levels.

**Induction:** Evening of Tuesday 10<sup>th</sup> September or Thursday 12<sup>th</sup> September at St Mary's University (Any successful candidate will be required to attend one induction)

The post will be part time on a fixed-term contract with approximately 4-9 hours required per week. Your exact hours and workload will be confirmed and planned with your line manager but a typical week would consist of;

Training – 2.5-3 hours (2 sessions)

Planning, development and meetings – 1-1.5 hours

Matches – 5 hours

### **Main Duties**

1. To establish a club culture that creates an engaging environment to inspire individuals to reach their potential.
2. To plan, deliver and review high quality training sessions to progress towards performance goals.
3. To attend all training, matches and appropriate meetings with the Sports Development Team.
4. To plan, coordinate and deliver pre-season training and club trial sessions (where appropriate).
5. To lead on team selection for competitions, maintaining transparent selection processes and pathways between squads (where appropriate).
6. Refer students as appropriate to St Mary's support services (S&C, rehabilitation, nutrition) to ensure effective multi-disciplinary support.
7. To monitor attendance of players at all sessions and ensure that only registered club members are participating in club training and matches
8. To provide information and status reports, as agreed with the line manager, on team and club performance and development.
9. To be responsible for the safety of all participants including the safe use of equipment.
10. To attend coach development workshops with other St Mary's University coaches.
11. Provide information to the Sport Development Team and Club Committee when they set an appropriate vision and performance goals for the squad, in line with the university's 'More than a Game' sport strategy.
12. To help develop the club, sport in general, and to promote St Mary's University to prospective students.
13. To adhere to the St Mary's coaching code of conduct and relevant NGB guidelines and regulations.

14. To complete any other duties appropriate to the role, as directed by the line manager.

**Person Specification**

<b>Criteria</b>	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>		
Level 2 NGB qualification in relevant sport*	✓	
Valid First Aid Certificate	✓	
UK Anti-Doping Coach Clean Certificate (or ability to complete)**	✓	
<b>Experience, Skills and Training</b>		
Relevant and demonstrable experience of coaching adults	✓	
Experience of team management and selection in a squad environment	✓	
Ability to effectively plan, monitor and review coaching sessions	✓	
Understanding and awareness of modern coaching techniques and practices suited to student athletes		✓
Experience and understanding of working within a Higher Education setting and within university competitions		✓
Experience of working in a multi-disciplinary team environment		✓
Experience of leading other sports coaches		✓
Experience of organising and promoting events/activities		✓
Excellent communication and interpersonal skills	✓	
Excellent organisational skills	✓	
Self-motivated and able to work independently	✓	
<b>Personal Characteristics/Behaviours</b>		
Interest in sport and enthusiasm for increasing participation and performance	✓	
Enthusiastic, energetic and approachable	✓	
Commitment to the principles of equal opportunities	✓	
Strong team player	✓	
Ability to work independently	✓	

\*This is included in all job descriptions, however if this is not available/appropriate within your sport please complete your application with the relevant qualification(s)

\*\*If not held at the time of application, you must commit to completing this course within a month of appointment.

St Mary's University reserves the right to change and amend this job description/person specification in accordance with the changing requirements of the organisation.